



13 November 2023

Dear Parents/Guardians,

I would like to inform you of significant changes regarding our approach to the booklist and course levies for 2024. It is our hope that the changes will be of benefit to families and the College.

### **Elective Levies**

In 2024 all individual elective levies have been combined to form one elective levy (fee) for each year group in Years 7 - 10. This system will be far more efficient than the previous process of charging students for individual Electives based on their selections which often change throughout the year. Due to the significantly higher cost, Mountain Biking will continue to have a elective levy that is charged.

Years 11 & 12 elective levies will remain individually allocated.

### **Booklist**

After careful consideration, we will partner with Officeworks and Box of Books for our booklist for 2024. We understand that the cost of textbooks can be substantial, and we want to make every effort to alleviate this financial strain. By collaborating with Officeworks, we can offer more affordable alternatives that will reduce the total cost of the booklist.

For parents of Year 7-10 students please ensure that your child purchases a separate folder and exercise book for each of their Math, English, Science and HASS Electives - not a combined book with multiple subjects in it. This is required so that students can hand their folder and books in to be marked and it supports us in setting a common standard that we can uphold. For similar reasons please ensure that your child has a pencil case with all required equipment as well as a suitable device that meets the College's expectations. Students being equipped with the right equipment enables them to engage in their learning.

The Booklists for 2024 are located on Parent Lounge, under the [School Links](#) tab. Please see below for further information and instructions regarding the ordering process.

Yours sincerely,

Mr Tim Oates  
Head of Secondary

## MCC 2024 Booklist Instructions

We are delighted to announce that Mundaring Christian College has chosen to partner with Officeworks and Box of Books as our joint booklist provider for 2024.

The booklist alliance formed by Officeworks and Box of Books will give our school community access to the broadest range of back-to-school stationery items at guaranteed low prices via Officeworks, and a market-leading digital and physical textbook solution via Box of Books.

Please follow the below steps to complete the booklist process for your student/s for 2024.

### **Step 1: Order Your Physical and Digital Textbook Booklist Items via Box of Books**

1. Visit <https://shop.boxofbooks.com.au> to create your parent/guardian account.
2. Add each student, nominating their school and year group.
3. Select the items you wish to purchase from the booklist shown.
4. Use the checkout to organise postage and payment.

### **Step 2: Order your Stationery Booklist Items via the Officeworks' School List Service**

5. Go to Officeworks' School List Service (<https://www.officeworks.com.au/app/school-list-upload/>).
6. Search for your student's school, state and year level.
7. Review the stationery booklist items recommended by your school and confirm the required items and quantities based on your student's chosen subjects for 2024 (please remove any items that are not required).
8. Add additional students as required.
9. Choose Home Delivery or Click & Collect.

Please refer to the step-by-step video guide from Box of Books and Officeworks to assist you in completing your book listing process for 2024:

<https://help.boxofbooks.io/en/articles/8596078-how-to-purchase-books-and-stationery>

If you have any questions, please contact Michelle Smoker:

[accounts@mundaringcc.wa.edu.au](mailto:accounts@mundaringcc.wa.edu.au).